



"Lifting As We Climb"

NATIONAL ASSOCIATION OF BLACK ACCOUNTANTS, INC. WESTERN REGION STUDENT CONFERENCE PRE-CONFERENCE WORKSHOPS

Greetings, College Students:

You are encouraged to attend the Pre-Conference Workshop in your area. Pre-Conference Workshops will be held as follows:

Chapter	Date	Location	Time
Austin	September 29		
Dallas	September 28	EY	3:00 pm – 7:30 pm
Houston	September 29		
San Francisco Bay Area	September 22		
Seattle	September 29		

The primary purpose of the Pre-Conference Workshop is to expose you to various professional services firms and to prepare you for the upcoming Western Region Conference where there will be technical sessions, networking sessions, and interviews.

The day will consist of presentations discussing professional dress codes, interviewing expertise, networking, and resume building skills. Immediately following the presentations, real-time feedback will be provided on your interviewing skills and resume.

Please sign up for the Pre-Conference Workshop for your respective area before September 14, 2018. If you plan to participate in the mock interview and resume critique session, you will need to submit your updated resume to your Student Membership Services Director by September 14, 2018.

If you cannot attend one of the Pre-Conference Workshops, you are strongly encouraged to attend a Pre-Conference Webinar (to be scheduled). The webinar will include: how to make the most out of your conference attendance, what to bring, networking, the conference agenda, registration, sponsors, and more.

**NATIONAL ASSOCIATION OF BLACK ACCOUNTANTS, INC.
WESTERN REGION STUDENT CONFERENCE, DALLAS, TX
OCTOBER 11-13, 2018**

CONFERENCE ETIQUETTE

Please observe the following behaviors throughout the conference:

- Don't just be happy to be here—absorb everything.
- *Take advantage of the extensive networking opportunities and the information shared in the technical sessions.*
- Develop new and rekindle existing relationships.
- *Talk to as many company representatives and NABA professional members as possible to expand your network.*
- Share the conference experience with your colleagues—be seen as a leader.
- *Come prepared; preparation produces opportunities.*
- Be in the moment at all times (in the classroom, at dinner, in transitions between events, in hallway conversations, etc.). Stay off your cellphone when in the company of others, especially corporate representatives.
- Don't be a no-show: for technical sessions, interviews, assigned responsibilities, etc.

Note: See also the Student Conference Roadmap (separate document).

WESTERN REGION STUDENT CONFERENCE

DO'S AND DON'TS FOR INTERVIEWING

PRE-INTERVIEW

- Make sure you have researched your company. You don't travel without knowing where, when and what. Do the same for the company you will be interviewing with.
- *Make sure your resume is up to par and there are no falsehoods. Be ready to give examples of how you have used the skills you say you have.*
- *Grooming – make sure you have proper grooming (nails, hair, and freshness of both breath and body odor).*
- If you are driving – get your car ready the day before with insuring you have adequate gas, tire pressure and maintenance. **"OPPORTUNITIES ARE NEVER MISSED JUST PASSED ON TO SOMEONE ELSE"**

INTERVIEW:

- *Be on time – 20 to 30 minutes prior to interview to be able to anticipate unforeseen circumstances with traffic and home issues.*
- Have a firm handshake when you greet the interviewer
- Body language is important sit up straight and be attentive – don't let your mind wonder into LALA land or go ahead of the interviewer and miss important information.
- Smile but be natural. Don't ever frown or dismiss what you may not agree with or have questions on. Just make a mental note or make a short notation to use as a follow-up
- *Go to an interview with pen and paper. You are already nervous and you will remember less so just jot down important things that are shared.*
- NO GUM – Do not chew gum but you may want it in advance or mints to freshen your breath especially if you eat in route to the interview.
- *Be polite and when you speak, address the issue at hand. Don't go on and on.*
- *Don't check out before the interview is over – the interviewer knows when you have.*
- If you get a second interview and are invited out to dinner – don't drink, don't order food that is messy to eat. Use proper table etiquette. If you don't know what they are, then google them.
- Take small bites of food and don't talk with food in your mouth. Don't eat too fast as if it is your last supper.

POST- INTERVIEW

- Get a business card and send a "Thank You" note.
- A "Thank You" card or letter is encouraged. Avoid tweeting.
- *If you find you don't want to work for the firm, company, or organization, use the appropriate messaging to refuse the offer. Check with a professional confidant on proper procedures. Remember these companies paid to get hires, not refusals.*

(More Information on pages 4 - 6)

**NATIONAL ASSOCIATION OF BLACK ACCOUNTANTS, INC.
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SCHOLARSHIP APPLICATION

Since inception, the National Association of Black Accountants, Inc. (NABA) has provided millions in scholarship funds to deserving students. Through the generous contributions of individuals, groups, and organizations that share NABA's desire to break through the economic barrier minorities often experience, NABA has offered scholarships on a national, regional and local level.

The NABA Western Region Scholarship application will be accepted in its entirety if completed online by 11:59 PM on Monday, October 1, 2018. Official transcripts must be postmarked by this date to be accepted. Freshmen must submit a copy of their High School Transcript.

Recipients are strongly encouraged to attend the Western Region Student Conference (WRSC) October 11-13, 2018 in Dallas, Texas. In addition, all recipients are strongly encouraged to attend the Scholarship Luncheon during the 2018 Western Region Student Conference.

Actual cash awards will be made immediately following the luncheon except for any freshman recipient(s), who will be required to submit their first quarter/semester college transcript to receive funds. CPA Review courses are non-cash awards and will be presented by November 2018.

The Western Region Scholarship Application is found here:

<https://thiswaytocpa.com/education/scholarship-search/naba-western-region-student-conference-scholarship-program/>

**NATIONAL ASSOCIATION OF BLACK ACCOUNTANTS, INC.
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SPONSORING COMPANIES**

Public Accounting Firms:

- Moss Adams
- EY (plus scholarships)
- KPMG (plus scholarships)
- Deloitte (plus Opening Session)
- Grant Thornton
- PwC

Banks/Financial Services:

- Wells Fargo
- Comerica Bank
- Fidelity Investments

Oil & Gas:

- Chevron

Aerospace Company:

- Boeing: The Boeing Company

Games/Entertainment:

- Game Stop

CPA Review Courses (8 scholarships total):

- Gleim CPA Review
- Wiley CPA Review
- Becker CPA Review